

Appendix 2

Single Equality Scheme Task and Finish group meeting 19 January 2010

Notes

Members attending:

Sue Steele (Chairman)
Nigel Mermagen
Tony Lock
Dave Green
Jo Roundell Greene
Carol Goodall
Roy Mills

Officers Attending:

Jo Morgan – Community Cohesion Officer
Martin Woods – Assistant Director (Communities)
Jo Gale – Scrutiny Manager

Comments from the group:

It would be good if the Scrutiny Committee could review the Action Plan in six months time to assist and contribute to the future development of the Action Plan.

Action Plan

Page 1 – Check translations

Page 3, Paragraph 3 the term main should be removed as, it should be all.

Page 4, the group appreciated that the text had been copied from the content of the Corporate Plan but felt it could be improved if inclusive was added to bullet point 4 and the 4th bullet point on the right was altered to read 'by those delivering the service'.

A traffic light system with arrows indicating the performance trend on the actions in the Action Plan would make monitoring easier in the future.

Some of the performance measures are percentages and due to small numbers involved would be very likely to fluctuate, in such cases it would be good to include the specific figures.

It would be good in the future to have an area for comments like the corporate performance monitoring.

Some of the performance measures are not looking for a specific numerical response. Ideally a specific figure or measure of some kind should be detailed to ensure progress can easily be tracked and performance across different periods can be compared. Not all actions were measurable and in these circumstances the box should be left empty.

Task 1.4 –The data required in this performance measure would be difficult to capture. The group proposed the Area Committees would be a good place to identify common issues that need to be referred to Jo Morgan to be addressed. Two suggestions were put forward to trial over a six-month period:

A chart of the different potential issues should be available for members to tick when they have been aware of a case through their work as a councillor. This could be done at Area Committees.

The Area Vice Chair takes on an additional role of capturing common issues/concerns to inform Jo Morgan and feeds back to the area committee as appropriate.

Members thought it would be beneficial if Jo and the new link worker attend each Area Committee to explain how the plan can work at a local level and introduce a scheme to trial.

Task 2.9 How would this measure be captured?

Martin informed the group the measure linked with the Place Survey that was captured every three years.

Jo Informed the group that figures could be obtained from the Community Safety Panel.

The group felt for it to be a meaningful measure a survey would need to be conducted.

Task 2.10 The group commented again that specific numbers would need to be captured. Attendance figures at events, specific and multicultural and new groups that have formed.

Task 3.7 Task should go beyond Equalities champions and look for number of meetings, occasions of input and progress achieved.

Task 3.8 Performance should be measured as successful meetings held.

Task 4.1 The Key Task wording is not appropriate to all audiences; need to replace Communities of Interest

Task 4.3 The Key Task needs to be proofed, some minor errors.

Local Indicators should be compiled to demonstrate the good work that SSDC is doing above and beyond National Indicators and captures outcomes for the community and ensures that the standard and quality of service and commitment continues.
